



Lancaster & District Curling Club Meeting Minutes

April 10, 2024 Regular Scheduled Board Meeting

1. Meeting Opening

- 1.1. Call to Order.
 - 1.1.1. Liz called to order the meeting at 6:01 pm.
 - 1.1.2. Present: Leanne Dumoulin, Nigel Carlisle, Lynne Hurtubise, James Doonan, Alain Bellefeuille, Merina Mrzena, Aris Jiujiyas, Colleen MacCulloch, Heidi Gauthier
 - 1.1.3. Regrets: Linda Sinfield, Eugene Balangero
 - 1.1.4. Late arrival:
 - 1.1.5. Motioned by Leanne to Approve the March 13th minutes. Seconded by Aris.
- 1.2. Additions to Agenda
 - 1.2.1. Student rate
 - 1.2.1.1. Student rate is \$75 which include L2C and membership.
 - 1.2.1.2. Next year's rate will be determined by the new board.

2. Updates:

- 2.1. Treasurer's Report - [Appendix 1](#)
 - 2.1.1. We are encouraged to take advantage of some of the grants.
 - 2.1.2. We are expecting a few more expenses to come in.
 - 2.1.3. Retain MNP as our Accountant for the end of year financial report
- 2.2. Board Member Roles - Nigel
 - 2.2.1. James might come back after a break, Colleen is resigning, Alain will be VP.
- 2.3. End of year party - Nigel
 - 2.3.1. The date needs to be moved, the new date is the 25th.
 - 2.3.2. Mexican themed, Linda and Nigel are working on a Taco Bar!
 - 2.3.3. Reach out to Nigel for any interest in volunteering.
- 2.4. Glengarry Hall of Fame Nomination - Liz
 - 2.4.1. It has been decided who is nominated.
- 2.5. Closing Bonspiel - Liz
 - 2.5.1. There was a profit made at the closing bonspiel. At this time, we do not have the final numbers.
 - 2.5.2. Great time was had by all.

3. Matters for Decisions:

- 3.1. Club Improvement - Nigel
 - 3.1.1. Please submit any items that you think the club needs to improve on and submit it to Nigel.
- 3.2. Membership Survey - Nigel/ Liz
 - 3.2.1. We will be continuing with sending a survey out to all our members.



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- 3.2.2. Please communicate to Nigel or Liz any additions you think should be asked to members.
 - 3.2.3. Membership results from survey from last year was forward to board members.
 - 3.3. Ladies Curling Association Contact - Colleen
 - 3.3.1. Colleen will communicate with Shannon to move forward.
 - 3.3.2. The club would be required to promote it.
 - 3.3.3. This is an opportunity for our ladies to go out of our club and curl in different leagues.
 - 3.3.4. Lynn suggests that it is a question asked in our survey.
 - 3.4. Doors - Alain - [Appendix 3](#)
 - 3.4.1. The metal door at the back, and two doors on the ice will be replaced.
 - 3.4.2. Franklin General contracting submitted a quote so the overall total would be over \$7,000 for the doors as well as the labour to install them.
 - 3.4.3. The doors will be ordered right away,
 - 3.4.4. Alain motioned to approve the quote provided by Franklin General Contracting to install the doors on the ice surface, seconded by James.
 - 3.4.4.1 Abstaining from Vote: Merina
 - 3.4.4.2. In Favour: James, Lynne, Alain, Leanne, Colleen, Heidi, Aris, Nigel
 - 3.4.4.3. Absent: Eugene and Linda
 - 3.5. Heaters - Alain - [Appendix 4](#)
 - 3.5.1. Marlow pulled out but their original amount was: \$33,000, Alain provided McKays quote for \$25,160.
 - 3.5.2. Alain motioned to approve the McKay quote for the two heaters on the Ice. Seconded by Nigel.
 - 3.5.2.1. In favour: Merina, James, Lynne, Alain, Leanne, Colleen, Heidi, Aris, Nigel
 - 3.5.2.2. Absent: Eugene and Linda
- 4. Matters for Discussion:**
- 4.1. Advertising costs for 2024/2025 season - Lynne
 - 4.1.1. Lynne will research more.
 - 4.2. Lifetime Memberships - Liz
 - 4.2.1. The board has not awarded Lifetime Memberships since prior to the 2016 season.
 - 4.2.2. The board will look into the creation of a guideline to award Lifetime Memberships in the future years if the board deems it fit to do so. In support of the current membership options represented in our by-law.
 - 4.2.3. At this time there will be no nominations for Lifetime Memberships by the current board for this season.
 - 4.3. July Golf Tournament - Lynne
 - 4.3.1. Steak dinner, Baked potato and a salad is being planned



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- 4.3.2. July 21st at 1:00pm shotgun
- 4.4. Learn to Curl - Liz
 - 4.4.1. Liz suggests that the board asks around to get the feel from the conveners and other members.
 - 4.4.2. In hopes to provide time to think about this item, it will be moved to next months meeting.
 - 4.4.3. FYI Alexandria, Maxville and Cornwall do not request a mandatory Learn to Curl for all members.
- 4.5. Bell - Liz - [Appendix 5](#)
 - 4.5.1. Richard from Bell has been reaching out to Liz, Cogeco is currently \$283 a month. Bell provided a quote with a rough hundred dollar savings a month.
 - 4.5.2. Leanne will respond and request a lock in rate as well as the monthly rate.
 - 4.5.3. Leanne to reach out to Cogeco and see if they will match or give us a better offer.

5. Action List

Action	Members Involved	Actions Taken/Date Completed
New Sheets Quote	Ice Chair	By end of 2023/2024 Season
Uploading PDF meeting minutes	Colleen	Monthly
Restocking First aid	House	TBD
Rowan's Law information as a direct link on website	Website Team	By March.
End of year Bar Inventory	Bar Manager	End of April
Collect Financial Information for End of Year	Treasurer	End of April



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Extension of Permit - Liquor	Bar Manager	30 Days Prior to End of year Party
Notify EOHU, Police & Fire - End of Year	Bar Manager	30 Days Prior to End of year Party

6. April Tasks - [Appendix 2](#)

7. Adjournment

7.1. Motion to adjourn the meeting made by Liz at 7:28 pm seconded by James and Lynne.

8. Next meeting is **May 08th** at 6:30pm.



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Appendix 1 - Treasurer Report

Treasurer Update as of April 11, 2024

Bank of Montreal

Main Account

Current Balance	\$	67,998.30	
ADD: RECEIVABLES	\$	444.75	
LESS: O/S DEDUCTIONS	\$		
	\$	82.07	Liz - Closing Bonspiel
	\$	99.11	Cheq. 002086 Oxygene Regional
	\$	247.02	Cheq. 002080 Leo Currier
	\$	385.08	Cheq. 002079 Heidi
	\$	518.94	Cheq. 002084 Shawn Robinson Refrigeration Ltd.
	\$	1,546.38	Marleau - Cheq. 002083
	\$	12,500.00	McKay Mechanical Deposit
	\$	15,378.60	
Account Balance	\$	53,064.45	
<u>Upcoming Expenses</u>			
Junior Refunds	\$	100.00	Need to confirm whether student or parent paid
Goldline	\$	3,177.22	Brooms - which will be reimbursed with Township Grant
Hendersons	\$	1,000.00	Approximately to be paid within the week
Enbridge	\$	558.95	Bill March 25th - Automatic deduction April 15, 2024
Hydro One	\$	1,726.11	Bill April 3rd - Automatic deduction April 23, 2024
Hydro One	\$	1,221.85	Bill April 3rd - Automatic deduction April 23, 2024
Cogeco	\$	283.45	Bill date April 1 - 30 - Automatic Deduction May 1, 2024
BMO Mastercard	\$	2,207.39	As of today approximately- to be withdrawn May 4, 2024
TOTAL UPCOMING EXPENSES	\$	10,174.97	
PROJECTED CHEQUING ACCOUNT BALANCE INCLUDING UPCOMING EXPENSES	\$	42,889.48	
Bar Account Balance	\$	12,897.50	



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Appendix 2 - April Tasks

Job Title	Job Description	Person Responsible	Date Completed
Garbage	Garbage Collection is Thursdays. Ensure the Garbage and Recycling is ready at the roadside each week.	House Chair	
Weekly Bar Deposit	Conduct a weekly deposit of the cash in the cash register. Print out a report of the week and ensure the cash register balances. Place Deposit in the Safe.	Bar Chair	
Draw Results	Prepare results of the draws for the end of year party	Match Chair	
Newsletter	Create and Distribute Monthly Newsletter to members	Secretary	
Score Sheets	Collect scores from Draw #5	Match Chair	



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Appendix 3 - Doors, Quote from Franklins



Franklin General Contracting
 +16133305605
 21746, Concession Rd 6, North Lancaster, ON, K0C1Z0

Bill To
 Lancaster and District Curling
 Club
 curlingclubsecretary@gmail.com
 13 High St, South Lancaster

Estimate for LDCC - Door Replacements

Date
 Apr 9, 2024

Estimate ES-10035

Items

#	Item	Type	Qty	Unit	Cost	Total
1	Door Replacement x3				\$3,570.00	\$3,570.00
1.1	Install Door x3 Labour to install custom size exterior doors x3	Labor	3	Each	\$1,190.00	\$3,570.00

Subtotal	\$3,570.00
Tax ^	\$464.10
Standard (13%)	\$464.10
Total	\$4,034.10
Amount Paid	\$0.00
Balance	\$4,034.10



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Payments

\$2,017.05 Upcoming

Deposit

Due: Apr 30, 2024



Pay Now

Terms and Conditions

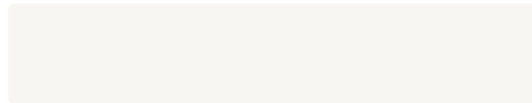
This estimate is for information purposes only, and serves to outline scope of work and approximate costs. Prior to start of work, a project review will be completed with the Client and a representative of Franklin General Contracting. Once the terms of the project are agreed upon, a binding Construction Agreement will be signed.

Signature

[Click here to sign](#)

Franklin General Contracting

Company Signature



Client Signature



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Appendix 4 - Heaters



Office: 613 932 1757
reception@mckaymechanical.ca

We are pleased to offer the following services:
Scope of work as follows:

Date: April 3rd 2024
Attn: Lancaster Curling Club
Address: 13 High St, Lancaster
Subject: Q24050-24 Unit Heater Installation

We are pleased to offer the following services:
Scope of work as follows:

Unit Heaters		
Scope	Supply and install two Reznor unit heaters M# UBXC-75 75,000 btu, 82%, direct driver blower (759 – 1265 CFM) TCORE2® titanium-stabilized aluminized-steel heat exchanger Separated combustion, with dedicated fresh air, vent to slope to the outside for condensation Install new 4" Z vent, stainless steel venting with appliance adapter, wall thimble, venting lengths and termination (as per code) Removal of existing units and discard Patch existing venting /gas holes Mount units with threaded rod Extend gas piping to new locations, pressure tested, tagged and painted, as per code Install spiral sheet metal, size determined based on required cfm, supported with wall brackets Initial start up and calibration * Electrical wiring to unit heaters by others * Control wiring by others	\$25,160. ⁰⁰ Plus HST

Please note:

- Tasks and installations must be coordinated in order to provide efficiency of trips to jobsite
- Quote assumes no additional structural supports required
- Engineering if required is excluded from price
- Quote assumes homeowner or builder will allow for large portions of work to be done
- Removal of all debris work areas kept clean
- Quote valid for 30 days
- 10% due on booking
- Payment terms are net 30 days & 26%/annum

Regards,
Corey Lalonde
McKay Mechanical



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Appendix 5 - Bell

Hi Liz!

Here is the breakdown of the offer

Fibe, Internet 940/940 (speed) \$70

Phone (CND/US) with all features \$10

TV with free wireless receiver \$19

TV comes with TSN (1,3,4,5) and sportsnet (Ontario, East, West, and Pacific)

Security that comes with 1 camera with motion sensor, door contact, panic buttons, touchscreen panel etc. plus free installation and 3 months free is \$30

For 3 cameras with the same included options \$50, free installation and 3 months free.

For internet and phone comes with \$600 credits towards your monthly bill. All installations fees are waived. \$0 depending if you want all 4 products (net, phone, tv and security) then the \$600 will be used for the billing until all credits are used up. You will receive the first month bill prorated and then the credits kick in.

For cameras you can choose indoor or outdoor cameras of your choice. We have a lot of features you can choose from and additional products for a cost if required such as smart lock for doors for example.

If you have any questions please let me know!

Thank you kindly,
Richard
Sent from my iPad

Hi Liz!

The same price! Mobility is now \$40 for 100 GB shareable Canada wide calling which includes calling features and no activation or SIM cards fees and no contract (if you own the phones). Also, 1.5 GBPS internet is just \$5 more to \$75 if you would like the higher speed.

I wait for your call/email. Have a great weekend!

Thank you kindly,
Richard

Sent from my iPhone

Appendix 6 -

Appendix 7 -