



Lancaster & District Curling Club Meeting Minutes

August 07, 2024 Regular Scheduled Board Meeting

1. Meeting Opening

1.1. Call to Order.

1.1.1. Nigel called to order the meeting at 6:30pm.

1.1.2. Present: Leanne Dumoulin, Nigel Carlisle, Lynne Hurtubise, Alain Bellefeuille, Merina Mrzena, Heidi Gauthier, Linda Sinfield, Oleg Rumiancev, Shannon Rolin, Liz McCormick

1.1.3. Regrets: Aris JiuJJias

1.1.4. Late arrival: None

Treasurer Report

2. Treasurer Report - Heidi - [Appendix 1](#)

2.1. Expenses are to be set up in categories of necessary expenses vs ones we would like to do, until the Ice is completed.

2.2. The stocking of the bar will be happening next month.

3. Updates:

3.1. Wine and Cheese - Alain

Alain will be talking to Oleg on the registration for Wine and Cheese.

Lynn suggested talking to St.Albert to see if they would be interested in sponsoring.

3.2. Wine appreciation Night - Liz

It was a hugely successful night. The food was fantastic. If it happens again, there was a suggestion to increase the entry price. There was about a couple hundred in profit.

3.3. Membership Survey - Nigel

3.3.1. L2C - 75% were for or experience.

3.3.2. Volunteers - There are a few that indicate that they are interested. Nigel will reach out to each director with the volunteer contacts.

3.3.3. Leagues - There isn't any justification to create a new league.

3.4. Swing and Sweep - Aris

Pushed to the next meeting. This is the sat after thanksgiving on Oct 19th.

3.5. Lottery License Information - Nigel

There is a lottery license event taking place in moose creek. Nigel can give more details to members wanting to attend. He will be attending on the club's behalf on September 19th from 7:00- 9:00 pm.

3.6. Website update - Oleg

Oleg will be figuring it out and updating us on it in the future.

4. Matters for Decisions:

4.1. CurlOn - Nigel



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- 4.1.1. Nigel is suggesting that we have a budget to send two members to the event along with a \$100 spending limit on the 28th of September.
Motion by Alain to cover this year's AGM registration fee for two members and up to \$100 for travel costs for the CurlION. Shannon second. All in favor. Motion passed.
- 4.2. Membership Rates - Leanne
 - 4.2.1. 3% increase for cost of living. Regular membership has gone up to \$364.85.
 - 4.2.2. Social has gone up to \$55.69
 - 4.2.3. After L2C has increased to \$261.72
 - 4.2.4. L2C last draw has increased to \$77.34
 - 4.2.5. Student and L2C are remaining the same at \$75 and \$100.
- 4.3. Equipment Lending - Nigel
 - 4.3.1. The township is asking to borrow tables and chairs for their event. The organizers have about 400 tickets for the event but have sold 200 so far.
 - 4.3.2. They wouldn't be able to borrow our items until Aug 19th since we have a rental on Aug 18th.
 - 4.3.3. Nigel has made some stipulations to cover the rental of our items. And he will be the main contact for the pick up and drop off and will label the items before they go out.
 - 4.3.4. Linda also requested to borrow plates and cutlery for the Museum on Oct 5th.
- 5. Matters for Discussion:**
 - 5.1. Operational Updates - Shannon - All items aside from Dehumidifier have been moved to the October meeting.
 - 5.1.1. Discussion of off-season work done by Ice Techs and compensation
 - 5.1.2. Dehumidifier – discuss budget again and schedule work. Approx.
 - 5.1.2.1. Bruce ran it and it did not change anything and seems un-operational at this time.
 - 5.1.2.2. Shannon motions that we approve the dehumidifier wheel being fixed for approx cost of \$2,000. Heidi seconds. All in favour. Motion passed.
 - 5.1.3. \$2000 according to the last discussion and quote.
 - 5.1.4. New Honing Stone and Truing Stone – Between \$100-\$300
 - 5.1.5. 24 Amp Volt meter for Ice Scraper – estimate (Bruce)
 - 5.1.6. HM Digital Inline meter for Jet Ice Pebble Water – cost? (Bruce)
 - 5.1.7. Ice Tech Jackets – Shannon will get a price before the meeting
 - 5.1.8. New Ice Scraper House – estimate for materials (Bruce)
 - 5.2. Work bee



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- 5.2.1. There will be a small workbee to do some maintenance on the club, including painting and rust proofing. We have the stain to go on the front entry way that Shannon will be working on.
- 5.2.2. Carpets have been ordered, they are honouring the OG quote.
- 5.2.3. Shannon suggested that we do both the change rooms in the same paint colour.
- 5.2.4. Furnace filters will be checked monthly but not necessarily changed each month.
- 5.2.5. Shannon found new air purifier filters.
- 5.2.6. Shannon is waiting on the waxing guy, and confirmed it will be done by Sept 24th.
- 5.2.7. Shannon spoke to the janitorial staff and found out that the floors have not been washed, and is seeing to it that they are from now on.

6. Action List

Action	Members Involved	Actions Taken/Date Completed
New Sheets Quote	Ice Chair	By December 2024
Uploading PDF meeting minutes	Director of Online Presence	Monthly
Restocking First aid	House	Monthly

7. Adjournment

- 7.1. Motion to adjourn the meeting made by Leanne at 7:39 pm seconded by Lynn.
- 8. Next meeting is **September 11** at 6:30pm.



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Treasurer Report

Treasurer Update as of August 6, 2024

Bank of Montreal

Main Account

Current Balance	\$	11,516.25
ADD: RECEIVABLES	\$	-
LESS: O/S DEDUCTIONS	\$	-
Account Balance	\$	11,516.25

Upcoming Expenses

Clean Home Professional	\$	542.40	Due end of month
Hydro One	\$	410.54	Bill August 1st - Automatic deduction August 21, 2024
Hydro One	\$	156.58	Bill August 1st - Automatic deduction August 21, 2024
Enbridge	\$	98.48	Bill July 21st - Automatic deduction August 14, 2024
BMO Mastercard	\$	451.82	As of today approximately- to be withdrawn September 4, 2024
TOTAL UPCOMING EXPENSES	\$	1,659.82	

PROJECTED CHEQUING ACCOUNT BALANCE INCLUDING UPCOMING EXPENSES

\$ 9,856.43

Bar Account Balance \$ 12,897.50



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Monthly Tasks

Job Title	Job Description	Person Responsible
AED Service	A member of the SD&G Paramedic service will contact to service AED	Director of Operations
Garbage	Garbage Collection is Thursdays. Ensure the Garbage and Recycling is ready at the roadside each week.	Director of Operations
Lottery License	Organize Lottery License through township's clerk for 50/50 draw	Director of Food & Beverage - Bar Manager
Wine Order	Place a wine order for the wine and cheese	Director of Food & Beverage - Bar Manager
Weekly Bar Deposit	Conduct a weekly deposit of the cash in the cash register. Print out a report of the week and ensure the cash register balances. Place Deposit in the Safe.	Director of Food & Beverage - Bar Manager
Bonspiel Schedule	Finalize the bonspiel schedule for the curling season.	Director of Operations
League Descriptions	Finalize the league descriptions to be posted on the website	Director of Operations
Membership Waivers	Update all waivers, consents, compliances and membership agreements	Director of Membership & Development
Membership Rates	Determine the membership rates for the upcoming season	Director of Membership & Development
Newsletter	Create and Distribute Quarterly Newsletter to members	Secretary
Start Date	Determine the start of the curling Season	President
Swing & Sweep	Book and Advertise Swing and Sweep	President
ProShop	Ensure there is adequate items in the pro-shop for Start of year	Treasurer
Beer Order	First beer order of the year	Director of Food & Beverage - Bar Manager