



Lancaster & District Curling Club Meeting Minutes

February 07, 2024 Regular Scheduled Board Meeting

1. Meeting Opening

1.1. Call to Order.

1.1.1. Liz called to order the meeting at 5:55 pm.

1.1.2. Present: Leanne Dumoulin, Nigel Carlisle, Lynn Hurtubise, Aris Jiujiyas, James Doonan, Eugene Belengario, Colleen MacCulloch, Linda Sinfield,

1.1.3. Regrets: Alain Bellefeuille, Merina Mrzena, Heidi Gauthier

1.1.4. Motioned by Eugene to Approve the January 10th minutes. Seconded by James.

1.1.4.1. Colleen noted that the dates need to be updated to 2024 as they reflected 2023 dates. These have been updated.

1.2. Additions to Agenda

1.2.1. Upstairs Fridge

1.2.2. CurlOn

2. Updates:

2.1. Treasurer's Report -[Appendix 1](#)

2.1.1. The township has contacted the AGCO, explained the nature of the curling club, and asked them to review and render a decision so that we can have 50/50 draws throughout the year to raise funds to help towards the club's expenses. Once I get the update I will pass the information along. Our goal with the township is to get a license to do 50/50s weekly.

2.1.2. AgriSpiel at the moment has 16 teams and we can have up to 20. Within the next week, I will start sending out emails regarding assistance once I know how many teams there will be.

2.1.3. The Kirsty McLeod Invitational raised \$ 700.00 for the Cornwall Hospice. A cheque has been done up from the curling club for the Hospice in memory of Kirsty.

2.2. Board members for the upcoming year

2.2.1. Colleen & Eugene will not be standing for re-election at the end of their two-year term this year.

2.2.2. James Doonan is at the end of his Past President Term and will not be standing for re-election

2.2.3. Heidi has expressed that she is looking to step down from treasurer but is willing to assist train and assist the new treasurer.

2.2.4. If you are interested in changing roles for next year please have a conversation with Nigel and Liz as we are also looking at changing the roles of the directors

2.3. Spending Tool

2.3.1. This tool is a work in progress.

2.3.2. Available cash on hand to spend is ~\$19,000 to stay above the operating expenses for next year.



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- 2.3.3. Projected future capital expenses for fixtures in the club.
- 2.3.4. A subcommittee will be established with House, Ice, Kitchen, and Bar representation to evaluate the items and add them to the list as needed.
- 2.4. Membership - [Appendix 3](#)
 - 2.4.1. Current membership recommendation for future play. The number of draws recommended for each league to maximize the use of the ice.
 - 2.4.2. Colts league for new curlers. Specific for new curlers.
 - 2.4.3. Full Saturday league
 - 2.4.4. After Hours League - 9:00 pm to 3:00 am
 - 2.4.5. Membership is growing at the rate of %50 of the learn to curl each year.
 - 2.4.6. Suggest the creation of a subcommittee around membership and make suggestions to the board on future draw structure. Current Board Member, New Curler, Experienced Curler.
 - 2.4.7. CurlOn is in the process right now to collect data from other curling clubs on leagues and other information.
 - 2.4.8. Membership form to allow ranking of interest during registration.
 - 2.4.9. Proposal for afternoon/early evening draw times.
- 2.5. January Funspiel
 - 2.5.1. Final Report - [Appendix 4](#)
 - 2.5.2. We need to create a check and balance system for someone to review the finances. For the upcoming year, we will create an official team that will verify the expense and income report for all bonspiels.
 - 2.5.3. Ice fees were brought up as a topic of conversation as there is a built-in ice fee per day of a bonspiel and further discussion needs to take place on this matter.
- 2.6. Board Members Profiles
 - 2.6.1. Members' profile photos are due at this meeting.
- 2.7. February Events
 - 2.7.1. February 3rd - Glengarry Cup Playdowns
 - 2.7.2. February 9th - High School Rental Daytime and Afterschool (2 separate)
 - 2.7.3. February 10th - Mixed Doubles/Valentines? - CANCELED
 - 2.7.4. February 16th - SD&G High School Finals
 - 2.7.5. February 17th - Rental
 - 2.7.6. February 23rd - Parnell
 - 2.7.7. February 24th - Rental
 - 2.7.8. February 29th - AgriSpiel
- 2.8. Glengarry Cup Representation
 - 2.8.1. Men's - Blake O'Connor, Gilles Dubeau, Nigel Carlisle & Glenn O'Connor
 - 2.8.2. Ladies' - Patti McLeod, Jeaninne Leroux, Lydia McCuiag & Shannon Rolin
 - 2.8.3. Mixed - James Doonan, Tara McArthur, Aris Jiujiias & Lynne Hurtubise



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- 2.9. New process for uploading Minutes to Website
 - 2.9.1. Colleen will upload the minutes going forward so it is a single person taking care of that.
- 2.10. End of year Party
 - 2.10.1. Potential Date May 4th or May 25th.
 - 2.10.2. Theme - Mexican Fiesta
- 2.11. Silent Auction
 - 2.11.1. Liz will start finding silent auction items for the closing party
- 2.12. Cash Spiel
 - 2.12.1. We have a few options: Cancel it all together, Lower the price, or LTC Bonspiel.
 - 2.12.2. Advertising change, Create your own team. Change the price. 6 ends, 2 games guaranteed.
- 2.13. CurlOn
 - 2.13.1. Met with Matt Allen new President of CurlOn.
 - 2.13.2. Energy audit is an issue for all clubs across the province.
 - 2.13.3. Working on formulas for membership
 - 2.13.4. 50/50 draw issue and some options.
 - 2.13.5. Resources for future planning.
 - 2.13.6. Revamping the CurlOn website.

3. Matters for Discussion:

- 3.1. Member Complaint - IN PRIVATE SESSION
- 3.2. Conduct Committee
 - 3.2.1. Liz's Notes
 - 3.2.2. The board is actively working on education pieces for member conduct on and off the ice that will be shared with all members before the next meeting in March.
 - 3.2.3. These items will also be added to the website for members to access in the future.
- 3.3. Complaints Form on Website
 - 3.3.1. We will be creating a form on our website where members can submit complaints or other information to bring to the board's attention.
- 3.4. Wednesday & Thursday Leagues
 - 3.4.1. The meeting minutes from the January board meeting indicated that there would be a discussion on the topic at the February board meeting. After consideration at the January meeting, it was discussed that this situation should be dealt with before the next meeting.
 - 3.4.2. The party responsible for the decision that was made without a formal vote at the January meeting accepts that they acted on behalf of the board without approval from the board through a vote. There was agreement that something had to happen but was not voted on.



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- 3.4.3. Update - The decision to merge the two leagues was reversed after membership consultation to return to the Wednesday and Thursday leagues staying as their respective leagues.

At this time James Doonan, Colleen MacCulloch & Lynne Hurtubise excused themselves from the meeting to take part in their Wednesday Night Game.

4. Matters for Decisions:

4.1. Quote for carpet - [Appendix 5](#)

- 4.1.1. \$1,036 to redo the carpet on the stairs (rangers).

- 4.1.1.1. Leanne Motions to replace the carpet on the stairs. Seconded by Linda.
4.1.1.2. In Favour, Aris, Eugene, Nigel, Leanne & Linda
4.1.1.3. Abstained: James Doonan, Colleen MacCulloch & Lynne Hurtubise.
4.1.1.4. PASSED

4.2. Chair Replacements - [Appendix 6](#)

- 4.2.1. Nigel is making a motion to accept purchasing 30 chairs from Costco to replenish our chair inventory. Seconded by Leanne.

- 4.2.1.1. In Favour, Aris, Eugene, Nigel, Leanne & Linda
4.2.1.2. Abstained: James Doonan, Colleen MacCulloch & Lynne Hurtubise.
4.2.1.3. PASSED

4.3. L2C Membership

- 4.3.1. \$100 off next year's registration
4.3.2. A prorated rate of \$75 for LTC members to join after the 2nd LTC session for the final (5th) draw was agreed upon at the meeting. A formal vote will take place after the meeting as no motion was presented.

- 4.3.3.

4.4. Weds/Thursday League

- 4.4.1. REMOVED FROM AGENDA

4.5. Outdoor lights

- 4.5.1. Liz asked the board to waive the requirement to get more than three quotes for the work to take place. Eugene made a motion to waive the requirements to get more than three quotes for this work. Nigel seconded the motion.

- 4.5.2. Leanne is making a motion to install lights with the quote from KMAC in [Appendix 7](#). Seconded Aris.

- 4.5.3. In Favour, Aris, Eugene, Nigel, Leanne & Linda
4.5.4. Abstained: James Doonan, Colleen MacCulloch & Lynne Hurtubise.
4.5.5. PASSED

4.6. Spares List



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- 4.6.1. As Colleen was not able to present this item it has been moved to the next meeting
- 4.7. Rowan's Law Webpage
 - 4.7.1. This will be added to the Website as a link in the drop-down menu that is most relevant and added to the home page for easy access by all members.
- 4.8. Nomination Committee
 - 4.8.1. Liz will be forming the Nomination committee as outlined in our Bylaws.
 - 4.8.2. Liz and Leanne will sit on this committee as board members. They will reach out to find a member not currently serving on the board to join their committee and notify the board of who was selected.
- 4.9. Practice Time
 - 4.9.1. Colleen was not present in the meeting to present this topic. The members who were there discussed topic;
 - 4.9.2. Open Ice - Members can use the empty sheet of ice if there is a free sheet during a draw. (i.e. Sunday league has one open sheet of ice) Please request permission from the convenor before showing up to use the empty ice.
 - 4.9.3. Official Practice time - We can not have open ice at this time where members can use the ice during the day because we have to arrange for a member to open and close the facility. This idea will be taken into consideration when creating a schedule for the upcoming year.
 - 4.9.4. There will be an end-of-year survey sent to members to determine a day and time that members would like to see practice time made available for the upcoming season.
- 4.10. Winning Team from Each Draw Publication
 - 4.10.1. A member had requested that we publicize the winners of each draw on social media.
 - 4.10.2. At this time the board is leaving this decision to convenors to publicize as there is a logistical issue (team pictures) that will need to be sorted out.
- 4.11. Upstairs Fridge
 - 4.11.1. Linda has noted that some bonspiels require more fridge space than currently available due to the removal of the fridge downstairs. Nigel and Linda will look into smaller fridge options that can be purchased and installed upstairs for multipurpose.
 - 4.11.2. Leanne will contact one of her contacts to see if they have any suggestions or products available.

5. Action List

Action	Members Involved	Actions Taken/Date Completed



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New Sheets Quote	Ice Chair	By end of 2023/2024 Season
Uploading PDF meeting minutes	Secretary	Monthly
Restocking First aid	House	TBD
Rowan's Law information as a direct link on website	Website Team	By March.

6. February Tasks - [Appendix 2](#)

7. Adjournment

7.1. Motion to adjourn the meeting made by LEANNE at 7:50 pm seconded by ARIS.

8. Next meeting is **March 13th** at 6:30pm.

[Appendix 1](#)



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Treasurer Update as of February 3, 2024

Bank of Montreal

Main Account

Current Balance \$ **67,735.00**

ADD: RECEIVABLES \$ **1,477.00**

LESS: O/S DEDUCTIONS

\$	253.82	Cheq. 002061 Hendersons
\$	180.80	Cheq. 002062 Wayne King Plumbing
\$	169.49	Cheq. 002063 Liz McCormick (vacuum)
\$	500.13	Cheq. 002064 Rose MacCulloch (Snowbird Bonspiel)
\$	<u>1,106.24</u>	

Account Balance \$ **68,105.76**

Upcoming Expenses

Enbridge	\$	862.72	Bill January 25th - Automatic deduction February 14, 2024
Hydro One	\$	1,153.37	Bill February 1st - Automatic deduction February 21, 2024
Hydro One	\$	976.50	Bill February 1st - Automatic deduction February 21, 2024
Cogeco	\$	281.19	Bill February 2nd - Automatic Deduction February 16, 2024
BMO Mastercard	\$	4,013.21	To be withdrawn February 4, 2024
BMO Mastercard	\$	2,156.28	As of today approximately- to be withdrawn March 4, 2024
Curion	\$	342.00	\$2.00 per member Due February 28, 2024
OVCA	\$	282.50	Waiting on invoice - for the 2 sheets
TOTAL UPCOMING EXPENSES	\$	<u>10,067.77</u>	

PROJECTED CHEQUING ACCOUNT BALANCE INCLUDING UPCOMING EXPENSES \$ **58,037.99**

Bar Account Balance \$ **12,897.50**



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Appendix 2

February Tasks

Job Title	Job Description	Person Responsible	Date Completed
Sump Pump	Check Filter in Sump Pump & Clean if necessary	House Chair	
Dehumidifier	Check the dehumidifier in basement and ensure is draining properly	House Chair	
Gas Meter	Ensure the snow is not covering the gas meter	House Chair	
Garbage	Garbage Collection is Thursday's. Ensure the Garbage and Recycling is ready at the roadside each week.	House Chair	
Weekly Bar Deposit	Conduct a weekly deposit of the cash in the cash register. Print out a report of the week and ensure the cash register balances. Place Deposit in the Safe.	Bar Chair	
Score Sheets	Collect scores from Draw #3	Match Chair	
Glengarry Cup Playdowns	Determine the teams that will represent the LDCC in the Glengarry Cup	Vice-President	



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Appendix 3

	League	Current		Scenario 1:2 Draws Min per League	
		Draws	Player Spots	Draws	Player Spots
Monday	Monday Morning Seniors	1	16	2	32
	Monday Evening Mens	2	32	2	32
Tuesday			0		0
	Tuesday Evening Ladies	2	32	2	32
Wednesday	Wednesday Morning Mixed	3	48	3	48
	Pat Lid	2	32	2	32
Thursday	Thursday Morning Ladies	1	16	2	32
	Thursday Evening Mixed	2	32	2	32
Friday	Friday Evening Open	3	48	3	48
			0		0
Saturday		0	0	0	0
		0	0	0	0
Sunday	Sunday Social League	2	32	2	32
Sum			288		320
Current FT Memebers			152		152
Game Spots per FT Member			1.89473684		2.105263158



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Appendix 4

Lancaster & District Culring Club Bonspiel Income and Expense				
Name of Bonspiel	January Fun Spiel " Snowbird Beach Party"			
Date	January 20th, 2024			
Start Time	8:00:00 AM			
Organizer(s)	Colleen MacCulloch and Rose MacCulloch			
	Projected	Actual	Expenses	Profits
Number of Teams	12	12		
Entry Fee Per Player	\$ 30.00	\$ 30.00		\$ 1,440.00
Donations				
Lunch Costs	\$ -	\$ -	\$ -	
Income from Lunch		\$ 195.00		\$ 195.00
Number of Lunches Served	48	39		
Dinner Costs	\$ 550.00	\$ 474.15	\$ 474.15	
Income from Additional Dinners	\$ 15.00	\$ 15.00		\$15.00
Left Over Food Purchases		\$ 51.00		\$51.00
Prizes	\$ 288.00	\$ 280.00	\$ 280.00	
Bar Sales				\$ 475.93
Ice Fees			\$ 75.00	
Expenses	\$ 29.80	\$ -	\$ 29.80	
Sub Totals			\$ 858.95	\$ 2,176.93
Final Total Profit				\$ 1,317.98



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Appendix 5

<u>PROPOSAL</u>				
<i>Tapis RICHARD RANGER Carpet Inc.</i>				
GST # R105136196				
360 Main Street South				
Alexandria, Ontario K0C 1A0				
Phone (613) 525-2836 Fax:(613) 525-2916				
email daniel@tapisrichardranger.ca				
Client:				
Lancaster@District	Reno			23rd Jan 2024
Curling Club	Contact Leanne Dumoulin			
13 High St.				
Lancaster Ont.				
K0C 1N0				
Rooms	Product	Quantity	Item Price	Extended price
Steps to Upper Hall Landing	Removal of actual carpet with disposal Feather&patch steps Stairread&riser as shown Matching square for landing Adhesive needed			
	Installation		SUBTOTAL	\$ 2,995.00
	If plywood needed in steps extra			
Men Locker room Women locker room	Removal of existing carpet with disposal Feather&patch floor Vinyl preparation L.V.T or L.V.P CTBD Adhesive needed Installation glue down Supply&install transition trim doorways Supply&install quarter rond where needed			
	Delivery of goods to site		SUBTOTAL	\$ 3,611.00
			SUBTOTAL	\$6,606.00
			HST	\$ 858.78
			TOTAL	\$7,464.78



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Appendix 6

FOR LIVING

For Living Portable High-Back Upholstered & Padded Metal Folding Chair, Black #068-0842-6

★★★★★ 4.4 (137) [View Product Details](#)

\$39.99

TESTED Top Rated

27 In Stock — Aisle 36



Free Pick Up —

Curbside Pick Up Available

Cornwall, ON

Ready for pick up by 10:00 AM, Jan 24

[Find stores with inventory](#)

Ship to home +

Express Delivery is available for this product

- 1 + [Add to Cart](#) [♥](#)

[Add to Registry](#)

Deluxe Fabric Padded Folding Chair - Black



[More Images](#)

Attractive option for banquet halls and corporate seminars.

- Double riveted, double-hinged U-braced legs for maximum support.
- Comfortable 1 1/4" foam padded seat with 3/4" backrest.
- 3M Scotchgard™ fabric protector repels liquids and blocks stains.
- Non-marring leg caps protect floors from scratching.
- Dollies - Speed setup and takedown of banquets, meetings and seminars.

SPECIFY COLOR:

MODEL NO.	DESCRIPTION	SEAT DIMENSIONS W x D	CAPACITY (GROSS)	SEAT HEIGHT	QTY./ CTN.	WT. (GROSS)	PRICE PER CHAIR (MIN. 4)		COLOR	IN STOCK SHIPS TODAY
							4	20+		
H-3139BL	Fabric Padded	16 x 16"	300	18"	4	11	\$50	\$47	Black	20 ADD

SOLD IN CARTON QUANTITIES



Star Elite - Commercial High-back Folding Chairs, 4-pack

Item 1810371

★★★★★ 5.0 (3) [Write a review](#)

Price \$99.99

Shipping & Handling Included

Features:

- Commercial-grade
- Grey and black striped fabric
- Fabric padded seat and back, high back design
- Ergonomic built-in carry handle
- Metal frame

[Share](#) [Print](#)

Delivery

Estimated Wednesday, January 24 if ordered now.

Delivery Postal Code: K9C 1E0 [Change](#)

- 1 +

[Add to Cart](#)

[Add to List](#)

Compare Product



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Appendix 7



Residential, Commercial and Structured Cabling

Quote

November 21, 2023

Attn: Bruce Andrews

Project: Parking lot lighting
Lancaster and District Curling Club Ltd.
13 High Street, P.O. Box 355
Lancaster, ON
K0C 1N0

Description:

Wire new 40W wall packs (2)

\$1100.00+HST

- Wire (2) new 40W wall packs on south wall off of existing wall pack
- Wiring to be surface mount teck cable
- Includes all labour and material

Notes :

- Any changes could result in extra cost