



# Lancaster & District Curling Club Meeting Minutes

## November 13th, 2024 Regular Scheduled Board Meeting

### 1. Meeting Opening

#### 1.1. Call to Order.

1.1.1. Nigel called to order the meeting at 6:33 pm.

1.1.2. Present: Leanne Dumoulin, Nigel Carlisle, Alain Bellefeuille, Merina Mrzena, Heidi Gauthier, Oleg Rumiancev, Shannon Rolin, Liz McCormick, Aris JiuJias, Lynne Hurtubise, Linda Sinfield,

1.1.3. Regrets:

1.1.4. Late arrival: None

1.1.1. Motioned by Oleg to Approve the October 9th minutes. Seconded by Heidi.

1.1.2. Additions to the agenda:

1.

### Treasurer Report

#### 2. Treasurer Report - Heidi - [Appendix 1](#)

2.1.1. There are some expected cheques that will be written.

2.1.2. We are still collecting the membership funds.

2.1.3. For gift cards, there is a fee associated with them. This item will be discussed in the December meeting.

2.1.4. Curl Ontario has been paid for. Board members will be getting their access soon.

2.1.5. Dehumidifier cost will be coming in soon given the approval at the Oct board meeting.

### 3. Updates:

#### 3.1. Financial Meeting - Nigel

3.1.1. BY request of the members at the AGM the Board hosted a Financial meeting to review the finalized financial reports done by MNP.

3.1.2. Nigel, Alain, Heidi, Lynne and Merina had attended. No other members had attended.

3.1.3. Given this result we will not be offering this type of meeting in the future.

#### 3.2. DirectorSpiel - Nigel

3.2.1. There was a team from Cornwall that couldn't make it, Alexandria put in another team.

3.2.2. There will be grilled cheese and tomato soup offered.

#### 3.3. Volunteer Appreciation Night - Nigel

3.3.1. Nigel reached out to a couple people for an invite.

#### 3.4. Uline Order - Nigel

3.4.1. Paper towel, garbage bags, paper towel dispensers for the ladies dispensers, toilet paper, kleenex, small bin liners for the small garbages.



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- 3.4.2. There will be a popcorn order from Poppacorn out of Ottawa.
- 3.5. Subcommittees - Nigel
  - 3.5.1. There is a reminder for the board members to email Nigel with the list of their subcommittees.
- 3.6. Grant Opportunity - Nigel
  - 3.6.1. South Glengarry has notified that the grant is open again to apply to it. Last year it was \$4,000. November 29th is the deadline for the application. Nothing needs to be purchased ahead of the grant approval, however, we just need an idea of what we want. The small curling stones for the little ones.
- 3.7. Rentals Update - Alain
  - 3.7.1. Jack's Pub - Full Facility
    - 3.7.1.1. We are pleased with the outcome of this event.
  - 3.7.2. Baby Shower - Hall Rental
    - 3.7.2.1. This was the third rental. There have been 3 baby showers this past year.
  - 3.7.3. Char-Lan Bonspiel - Full Facility
    - 3.7.3.1. The bar profits were very good. The event went well
- 3.8. Operation updates - Shannon
  - 3.8.1. Re-wiring of the furnace
    - 3.8.1.1. The AC kicked on the other night when it shouldn't have. There was old wiring left from the previous one. It is now fixed.
  - 3.8.2. Replacement feet on the chairs in the waiting room
    - 3.8.2.1. Shannon replaced all the feet so it no longer scratches.
    - 3.8.2.2. A chair was repaired.
  - 3.8.3. Cleaning of the ice shed window sills and windows
    - 3.8.3.1. Shannon cleaned all the cobwebs from the windows.

#### 4. Matters for Decisions:

- 4.1. L2C January - Leanne
  - 4.1.1. Suggestion for another session in January. We are currently at 21 L2C and 13 Juniors.
  - 4.1.2. Cap is to be at 12.
  - 4.1.3. Advertising will be going out.
- 4.2. Euchre Night - Nigel
  - 4.2.1. Rose had requested this be discussed. She would like to do a collaboration between the Williamstown Fair and the LDCC. She is in search of an evening for Jan/ Feb.
  - 4.2.2. She is asking to waive the rental fee but we keep the bar profits.
  - 4.2.3. Jan 18th there is a skipping clinic available, or the Ice melt in Feb.



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4.2.4. Possibility for the fair to provide space for a better price for the following year.

### 5. Matters for Discussion:

#### 5.1. Bonspiel Planning - Liz

5.1.1. Liz has been organizing a Bonspiel planning guide. It includes the general meal plans, past organizers, etc. It is in hopes that it supports the new organizers as well as hopefully encouraging others to take Bonspiels on.

5.1.2. Heidi and Liz will connect to discuss more and narrow down the profit goal.

5.1.3. Which bonspiels are for members only vs for non members. Idea to charge a drop in fee.

5.1.4. Preference is for members for the sign up sheet.

5.1.5. This item will be pushed to the next meeting in December.

#### 5.2. Try Curling - Nigel & Leanne

5.2.1. December 7th. Ideally board members will be able to assist. Leanne will be sending an email out. This will also be sent out to our sponsors.

#### 5.3. Smart serve - Heidi

5.3.1. This is an ongoing issue.

5.3.2. Currently we have 30 people that are Smart Serve approved.

5.3.3. Suggestion to get a certified person to offer in house training. The course might be \$130 plus an application process for someone with smartserve to be offering it.

5.3.4. The idea is to keep our volunteers with Smart Serve, given we would have to pay bartenders to come in.

5.3.5. It would have to be Nigel to offer the training because he is the licensee holder.

### 6. Action List

Action	Members Involved	Actions Taken/Date Completed
New Sheets Quote	Ice Chair	By December 2024
Uploading PDF meeting minutes	Director of Online Presence	Monthly
Restocking First aid	House	Monthly
Subcommittee Lists	ALL	November 12th 2024 emailed to President

### 7. Adjournment



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- 7.1. Motion to adjourn the meeting made by Leanne at 7:48 pm seconded by Alain.
8. Next meeting is **December 11** at 6:30pm.



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## Treasurer Report

Treasurer Update as of November 12, 2024

### Bank of Montreal

#### Main Account

Current Balance	\$	69,838.22
Outstanding deposit	\$	-
<b>Total funds available</b>	<b>\$</b>	<b>69,838.22</b>

#### LESS: O/S DEDUCTIONS for CHEQUES THIS WEEK

	\$	1,925.00	Bruce Andrews Invoice 2024-5
	\$	31.19	GC Fire
	\$	881.40	Clean Home Professional
	<b>\$</b>	<b>2,837.59</b>	
<b>Funds Available</b>	<b>\$</b>	<b>67,000.63</b>	
<b>Upcoming Expenses</b>			
Kevin Byam	\$	1,500.00	Approximate based on Bruce's invoice
Rurban	\$	768.40	Invoice 2024320 - 11/11/24
The Beer Store	\$	1,500.84	Pre-Authorized for November 15th
Cogeco	\$	295.88	Bill November 2nd - Automatic deduction December 1, 2024
Hydro One	\$	942.13	Bill November 1st - Automatic deduction November 21, 2024
Hydro One	\$	2,412.71	Bill November 1st - Automatic deduction November 21, 2024
Enbridge	\$	265.28	Bill Oct. 25th - Automatic deduction November 14, 2024
BMO Mastercard	\$	3,148.91	As of today approximately- to be withdrawn December 5, 2024
Insurance	\$	10,638.00	Insurance up for renewal to be paid this week
<b>TOTAL UPCOMING EXPENSES</b>	<b>\$</b>	<b>21,472.15</b>	



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**PROJECTED CHEQUING ACCOUNT  
BALANCE INCLUDING UPCOMING  
EXPENSES**

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**\$ 45,528.48**

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**LOTTERY BANK ACCOUNT**

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**\$ 500.00**

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**ADD: RECEIVABLES**

**Full Memberships \$ 364.85**

**Junior/Student Memberships \$ 75.00**

**Social Memberships \$ 55.69**

**Learn to Curl \$ 200.00**

**Advertising \$ 5,541.00**

**Rentals \$ 254.25**

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**Receivables due within 30 days \$ 6,490.79**

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### Rentals Reports

Lancaster & District Culring Club Rental Income and Expense Report			
Name of Rental	Baby Shower		
Date	November 3nd, 2024		
Start Time	9:00:00 AM		
Organizer(s)	Kimberly Lussier		
		Expenses	Profits
Rental Fee	\$150+HST Hall (Un-Licensed) – N... ▼		\$169.50
Ice Techs	NO ▼	\$0.00	
Bar Profits			\$ -
Taxes		\$ 19.50	
Sub Totals		\$ 19.50	\$ 169.50
Final Total Profit			\$ 150.00

Lancaster & District Culring Club Rental Income and Expense Report			
Name of Rental	Char-Lan Bonspiel		
Date	November 9th, 2024		
Start Time	8:00:00 AM		
Organizer(s)	Alicia McLeod		
		Expenses	Profits
Rental Fee	\$325+HST Ice & Club Lounge - N... ▼		\$367.25
Ice Techs	YES ▼	\$75.00	
Bar Profits			\$ 537.00
Taxes		\$ 42.25	
Sub Totals		\$ 117.25	\$ 904.25
Final Total Profit			\$ 787.00



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Lancaster & District Culring Club Rental Income and Expense Report			
Name of Rental	Jack's Pub		
Date	November 2nd, 2024		
Start Time	9:00:00 AM		
Organizer(s)	James Doonan		
		Expenses	Profits
Rental Fee	\$325+HST Ice & Club Lounge - N...		\$367.25
Ice Techs	YES	\$75.00	
Bar Profits			\$ 306.28
Taxes		\$ 42.25	
Sub Totals		\$ 117.25	\$ 673.53
Final Total Profit			\$ 556.28